

ATEIM Program Coordinator's Report
EXECUTIVE BOARD MEETING
November 18, 2009 at KDC, USEP Davao City

I – WHAT HAVE WE DONE?

1. reorganized the ATEIM office; put things and documents into its proper place
2. designed a training proposal for Consultative Forum and Strategic Planning with the PAHRDF Scholars on December 4, 2009
3. designed a training-workshop on “Sharing of Best Teaching Practices: The Field Study Experience” on December 17-18, 2009 at NEAP’s Training Center. This training is intended for Non-Member TEIs of ATEIM
4. conducted and retrieved TNA from different TEIs as baseline data for the incoming strategic workshop
5. attended seminar on institutionalizing change outcomes
6. facilitated in the preparation of MOU for Newcastle; MOA between BEAM and ATEIM
7. designed a brochure for information and recruitment activity of the association
8. strengthened partnership with PAHRDF for sustainability efforts
9. released the amount as seed money for different TEIs
10. developed a template for reporting of TEIs accomplishments

II – WHAT ARE WE DOING?

1. Preparing for the training on strategic planning workshop for PAHRDF Scholars
2. Preparing for the training-workshop on Sharing of Field Study Experiences to Non-Member TEIs
3. Sending invitation letters to participants of the training
4. Strengthening cluster structure for TEIs
5. Strengthening partnership with the BEAM Cotabato for Muslim Education

III – WHAT NEEDS TO BE DONE? (for January – March 2010)

1. Procure office and communication equipments for the association
2. Capacitate ARMM TEIs to spearhead trainings on developing comprehension skills to DepEd Teachers
3. Organize pool of trainers and module evaluators to review and enhance the FS Manuals
4. Design training workshop for the Review and Evaluation of FS Manuals in preparation for the next year’s implementation of Field Study Courses
5. Organize Pool of Trainers to write module for Practicum
6. Design training workshop on module writing for Practicum